

<b>POSITION</b>	Intermediate Accountant
<b>DURATION</b>	Permanent
<b>LOCATION</b>	Surrey, BC (Hybrid occasional on-site attendance)
<b>SALARY</b>	\$65,000 Benefits

### **About Our Client.**

The global leader in Building Automation Systems (BAS), our client is a prestigious and high-performance engineering organization that's highly entrepreneurial and known for its ability to deliver quality solutions. An organization that takes pride on having strong mentorship, and training programs, in addition to offering great compensation and employment benefits.

### **The Challenge.**

The Intermediate Accountant will work with the Accounting Manager and Senior Accountant and will assist in the day-to-day activities, analysis and reporting of the Accounting department. This position will be the lead Finance representative for an SAP implementation, and provide key support to users of SAP ongoing, as they relate to Finance functions. The Intermediate Accountant is responsible for supporting the accurate and timely creation of monthly financial statements and management reports; aiding in the preparation of monthly, quarterly, and annual group financial reporting and completing ad hoc analysis projects that arise from time to time.

### **About You.**

- Assist with a variety of day-to-day accounting functions including:
  - Budget variance analysis
  - Financial statement preparation in accordance with Generally Accepted Accounting Principles (GAAP) and IFRS
  - Manufacturing cost variance analysis
  - Statistics Canada Surveys
  - Assistance in month end close procedures, account analysis and reconciliations
- Assist in managing US and Canadian tax remittances and requirements
- Provide analysis and interpretation of various financial statements.
- Ensure that all journal entries are accurately prepared by deadlines and that general ledger accounts are reconciled on a timely basis.
- Review AP/AR reconciliations.
- Assist in the preparation of monthly and annual financial reports.
- Participate in the annual budget process and monthly forecasting.
- Support the internal and external audit process.
- Maintain up to date knowledge of accounting rules, policies, procedures, best practices, system requirements, terminology and other information related to the provision of accounting services through continuous learning initiatives.
- Provide assistance to the Accounting Manager and Senior Accountant as required.
- Provide backup and support for Accounts Payable and Accounts Receivable functions.
- Other duties as assigned.



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**Preferred Experience.**

- Strong understanding of all accounting functions.
- Experience with SAP ERP systems is required (knowledge of FI-CO postings).
- Initiative and desire to improve processes and meet new challenges.
- Excellent time management skills and a strong work ethic.
- Good verbal and written communication skills.
- Strong problem solving, critical thinking, interpersonal and analytical skills.
- Proven ability to work as part of a team contributing to a positive and progressive work environment.
- Ability to work cooperatively and collaboratively with all levels of employees, management and external parties to maximize performance.
- Superior skills with Excel (including prior experience in use of pivot tables, advanced formulae, filtering and organizing large volume of data) and Word.
- Ability to consistently meet deadlines while ensuring high levels of accuracy and attention to detail.

**Qualifications.**

- Post-secondary degree, diploma in business, commerce, accounting, or related discipline
- 2+ years in a comparable role with full-cycle accounting experience including:
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- Financial statement preparation
- Working knowledge of SAP
- Experience in a manufacturing environment with inventory cost analysis and accounting
- Banking and cash management
- Statutory tax filings and reconciliations
- Working knowledge of IFRS and relevant accounting standards

*All qualified applicants will receive consideration for employment. If you qualify for this position, we encourage you to apply by submitting a cover letter and resume to [ao@masarykco.com](mailto:ao@masarykco.com)*

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